

EMPLOYEE EXPEN _PORT
FOR MONTH OF December, 2000

DATE	DETAILED INFORMATION: BUSINESS PURPOSE/REASON; DESTINATION; MEALS & GUESTS; HOTEL; TRANSPORTATION; ETC.	NO. OF MILES	LOCAL BUSINESS EXPENSES			OUT-OF-TOWN TRAVEL			MISC. EXPENSES		DAILY TOTALS	
			AMOUNT (\$)	PARKING	MEALS/ TIPS	TRANS- PORT	HOTEL	MEALS/ TIPS	AMOUNT	ACCOUNT NUMBER		
12/15	Lil Ditty's (Sales/Marketing Team Meeting)				1630.95						1630.95	
12/21	Zelo (Wells Lunch: McKellem, Arneson, Finn); Young Quinlan Garage			7.50	69.73						77.23	
COLUMN TOTALS:			0 MILES @ \$	0	= \$ 0.00	7.50	1700.68				GRAND TOTAL: 1708.18	
RECAP FOR A/P USE ONLY:			VENDOR # 25 - <u>1022470</u>		COST CENTER ¹²⁸¹¹²⁰² <u>8202</u>					TOTAL EXPENSES	1708.18	
					6056 6058 6059			LESS ADVANCE		0		
SEND CHECK TO: (PLEASE PRINT)			NAME <u>Douglas N Smith</u>			BLDG _____			DEPT _____			AMOUNT DUE TO EMPLOYEE TO GHI 1708.18
			<i>Douglas N Smith</i> Theodore E. Witt 1-4-2001 1/4/01									

LIL DITTY'S
MALL OF AMERICA
E 102 EAST BROADWAY
BLOOMINGTON, MN 55425

CHECK: 1753
TABLE: 310/1
SERVER: JOE DITTY
DATE: DEC 15 '00 2:30PM
CARD TYPE: VISA
ACCT #:
EXP DATE: 03/03
AUTH CODE: 052750
DOUGLAS N SMITH

SUBTOTAL: 1540.70

GRATUITY: _____

TOTAL: _____

SIGNATURE: _____

LIL DITTY'S
MALL OF AMERICA
E 102 EAST BROADWAY
BLOOMINGTON, MN 55425

CHECK: 5567
SERVER: MEGAN
DATE: DEC 15 '00 3:04PM
CARD TYPE: VISA
ACCT #:
EXP DATE: 03/03
AUTH CODE: 052750
DOUGLAS N SMITH

SUBTOTAL: 75.25

GRATUITY: 15.00

TOTAL: 90.25

SIGNATURE: _____

ZELO
831 Nicolet Mall
Minneapolis, MN, 55402
612-333-7000

Date: 12/21/00
Time: 1:15 PM
Server: 63
Order: 259243
TABLE: 17

Card Type: Credit Card
Card No:
Expires: 303
Appr Code: 53112
Purchases: 58.73

Tip: \$ 10.00

Total: \$ 69.73

Signature: X _____

I agree to pay the above total amount
according to the card issuer's agreement.

YOUNG GUINLAN
GARAGE

1 - 2 HR 7.50
SBTL 7.50
TOTL 7.50
CASH 20.00
CHRG 12.50
PHIL
DEC. 21 '00
7519 1314122